



SCOPE CHILD CARE ALLERGY AND ANAPHYLAXIS POLICY

Anaphylaxis Prevention

Upon enrollment and whenever there are changes, parents/guardians will be required to provide the program with up-to-date information regarding their child's medical conditions, including any allergies their child may have and any emergency medications prescribed for potential anaphylaxis. The parent/guardian will work in conjunction with SCOPE and the child's medical provider to complete all required documents before their child can begin the program. These documents will guide staff in the necessary actions to take in the event a child exhibits the signs and symptoms of anaphylaxis. The SCOPE program will keep these documents and emergency medications in a designated location that is accessible to all staff members and inaccessible to children, as outlined in the program's healthcare plan. Updated paperwork will be obtained from the parent when necessary.

Documents

Parents/guardians, in conjunction with their child's medical provider, are responsible to complete and return the following documents if their child has an allergy and to review the forms and medication(s) to SCOPE Administration before your child can start the program:

1. NYS OCFS form 7006 - Individual Health Care Plan for a Child With Special Healthcare Needs or approved equivalent
2. NYS OCFS form 6029- Individual Allergy and Anaphylaxis Emergency Plan or approved equivalent
3. NYS OCFS form 7002 – Medication Consent Form or approved equivalent

Staff Training

- All staff members will complete the required NYS training on allergies and anaphylaxis.
- The SCOPE Site Director/Acting Director, Assistant Director and Heads of Group will also maintain current certifications in CPR & First Aid and Medication Administration Training (MAT).
- A MAT certified staff member will be trained by the parent/guardian upon acceptance of a child's emergency medication and document on the child's Individual Health Care Plan.

Stocking of non-patient specific Epinephrine Auto Injectors

The following non-child specific Epinephrine Auto Injector devices will be stocked at the program for the emergency treatment of a child appearing to experience anaphylactic symptoms who does not have a Epinephrine Auto Injector or Medication Consent Form at the program.

- Infant/toddler dose (0.1 mg) for persons who are 16.5*-33 lbs. (and generally up to age 3)
***The program staff will NOT administer an Epinephrine Auto Injector device for children under 16.5 lbs.**
- Pediatric dose (0.15 mg) for persons who are 33-66 lbs. (and generally between the ages of 3 and 8 years old)
- Pediatric/Adult dose (0.3 mg) for persons 66 lbs. or more (and generally over 8 years old)

Note: Trainer Epinephrine Auto Injectors (without medications or needles) will also be stocked for training purposes.

Procedures

The Site Director/Acting Director, followed by the Assistant Director and Head of Groups, are responsible for the general oversight of all medications at the program including checking the expiration dates of all medications each month. The non-child specific Epinephrine Auto Injectors will be kept in the original package and stored in accordance with manufacturer instructions in the SCOPE Emergency bag. The SCOPE Emergency bag will be accessible to staff and inaccessible to children.

The program will immediately call 911 and administer the appropriate dosage of the non-child specific Epinephrine Auto Injector device (or child's specific medication if stocked at the program) in the event a child exhibits the signs and symptoms of anaphylaxis. The child's parent/guardian and their OCFS licensor or registrar will also be immediately notified.

Strategies to Reduce the Risk of Exposure to Allergic Triggers

- The SCOPE program will post a list of individual children's allergies, to be reviewed by all staff. All staff will take steps to prevent exposure to a child's known allergy, including but not limited to reading food labels. Handwashing, cleaning and all other regulations related to allergies and anaphylaxis as outlined in the OCFS Child Care Regulations will be followed by all staff.

Communication

- All staff will be made aware of each child's allergy and associated medication needs before a child starts the program, as well as ways to reduce the risk to exposure to said allergen. Confidentiality will be maintained by program staff when discussing a child's allergy with parents and other children.

Annual Notification to Families

- A copy of the SCOPE Allergy and Anaphylaxis Policy is posted on the SCOPE Education Services website. This policy will be reviewed and updated annually. An updated copy of this policy is available to families whenever changes are made.