



March 13, 2020

Dear Parent/Guardian,

During this very difficult and concerning time, SCOPE Education Services continues to offer before and after school child care programs in public schools across Nassau and Suffolk counties. We are working directly with the school districts in which our programs are located and complying with all directives provided by the school district, NYS Department of Health and the NYS Office of Children and Family Services.

SCOPE is taking an abundance of caution, following all recommended preventative measures to eliminate the spread of illness. Every program is ensuring that children wash and dry hands thoroughly and often, hand sanitizer is being made available to programs as an added precaution, but may not be used in place of hand washing. Children are encouraged to cover their noses and mouths when sneezing/coughing and to utilize tissues (and to dispose of them in proper receptacles) when necessary. Additionally, we are limiting exposure of children to anyone outside of the SCOPE staff; therefore we will not be utilizing outside presenters or allowing unnecessary individuals to enter the programs. We ask that children who are ill not be sent to before or after care programs and that if a parent/guardian is ill, they not enter the program to pick up their child. We request that you notify the program, by telephone, and your child(ren) will be escorted to your location.

If you visit a SCOPE program you may be asked the following:

1. Have you traveled to a country for which the CDC has issued a Level 2 or 3 travel designation (currently South Korea, Iran, Italy, China, Japan) within the last 14 days?
2. Have you had any contact with Persons Under Investigation (PUI's) for COVID-19 within the last 14 days, OR with anyone known with COVID-19?
3. Do you have any symptoms of a respiratory infection (e.g., cough, sore throat, fever, or shortness of breath)?

If you answered any of these questions "yes" you may not enter the program.

Should you have any questions regarding the operation of SCOPE's child care programs, kindly speak to your SCOPE program director or call SCOPE Administration Office at 631 360-0800 between the hours of 9:00 am – 4:30 pm. Additional information can be obtained by visiting the SCOPE website @ www.scopeonline.us.

Thank you for your assistance and cooperation as we continue to offer a safe and healthy environment for all of the children attending SCOPE program.

Sincerely,

George L. Duffy
Executive Director/CEO

Before and After School Information

Submitting Monthly Calendars

For the safety of the children and program planning it is important for part-time parents to continue to put your calendars online for the month of April.

Refunds/Credit Policy

At this time, no refunds will be issued to parents that utilize SCOPE's before or after school programs on a full time basis. At the end of the school year each district's closings will be evaluated to determine how many of the closed days were not made up. Credits will be applied for these days and refunds will be made, if appropriate.

Credits will be applied only to the accounts of parents that utilize SCOPE's before or after school programs on a part time basis if the child(ren) were scheduled to attend on a day that the district closes.

Contact Information

SCOPE Administration Office (631) 360-0800

Directors for Student Services

Mindy Labriola, Ext. 164 or mlabriola@scopeonline.us

Dina Pendel, Ext. 120 or dpendel@scopeonline.us

Renee Mercer, Ext.149 or rmercerc@scopeonline.us

Before and After School Programs by District Manager

Cynthia Baquero 516 804-6513 cbaquero@scopeonline.us	Michelle Keating 516 804-6521 mkeating@scopeonline.us	Lori Innella-Venne 631 360-0800 ext.183 linnella-venne@scopeonline.us	Grace Vitale 631 360-0800 ext.244 gvitale@scopeonline.us
Carle Place East Rockaway East Williston Elmont Garden City Great Neck Mineola Valley Stream #24 Wantagh West Hempstead Uniondale	Copiague East Meadow Hicksville Island Trees Jericho Seaford Syosset	Commack Harborfields Huntington Lindenhurst Northport Sachem	Babylon Bayport/Bluepoint Brentwood Connetquot Deer Park East Moriches Hampton Bays Hauppauge Middle Country Miller Place Remsenburg-Speonk Sayville