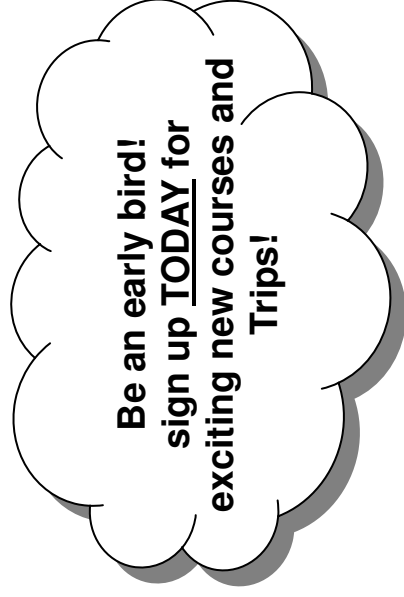


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SCOPE Education Services
100 Lawrence Avenue
Smithtown, NY 11787

Hauppauge

Adult and Continuing Education Program
Spring 2010



Coordinated by
SCOPE Education Services
Adult and Continuing Education Programs

SCOPE CONTINUING EDUCATION PROGRAM

Hauppauge's exciting, comprehensive Continuing Education Program is coordinated and administered by SCOPE Education Services. It is open to all Hauppauge residents and to non-residents, as space is available, for an additional non-resident fee of \$5.

SCOPE Education Services
100 Lawrence Avenue, Smithtown, NY 11787
631.881.9625 miverson@scopeonline.us
Any questions regarding this program should be directed to SCOPE
at the above address, phone number, or email address.
Please do not phone the School Districts regarding Adult Education.

**SCOPE offers Continuing Education Programs for residents in other districts.
Look at our complete catalog at SCOPEONLINE.US**

SCOPE is a not-for-profit educational organization permanently chartered by the New York State Board of Regents to provide service to school districts. Founded in 1964 by school superintendents, it is a cooperative venture for sharing resources to deal with common concerns. It is governed by a Board of Directors of school superintendents and college representatives and serves as a regional School Study Council and School Board Institute.

SCOPE Education Services 2009-2010 SCOPE Board of Directors

Executive Director: Dr. Joseph J. Del Rosso

President: Dr. Roberta Gerold, Superintendent, Middle Country CSD
Vice President: Dr. Charles Russo, Superintendent, East Moriches UFSD
Treasurer: Mr. John Lorentz, Superintendent, Farmingdale UFSD
Past President: Dr. Evelyn Blose Holman, Superintendent, Bay Shore UFSD

Dr. Anthony Annunziato, Superintendent, Bayport-Blue Point UFSD
Mr. Frank Carasiti, Superintendent, Harborfields CSD
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Dr. Allan Gerstenlauer, Superintendent, Longwood CSD
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Mr. John J. Hogan, Superintendent, West Hempstead UFSD
Dr. Sheldon Karnilow, Superintendent, Half Hollow Hills CSD
Dr. Charles W. Rudiger, Dowling College Representative

We hope you will enjoy the wide range of course offerings and the large number of new courses. Suggestions or questions...please contact **Marsha Iverson**, Coordinator of Adult and Continuing Education Programs for SCOPE. miverson@scopeonline.us.

Adult Education instructors are employed by SCOPE to teach courses in their area of expertise. The instructors are not permitted to use the classroom for personal gain or to solicit clients or customers. SCOPE is not responsible for any advice or consultation given beyond the classroom setting and course curriculum material.

SCOPE is an Equal Opportunity Employer.



SCOPE Adult and Continuing Education Hauppauge Registration Form Spring 2010

Last Name: _____ First Name: _____
Daytime Phone: _____ Email: _____
Address: _____ City: _____
Zip Code: _____ Are you a School District resident? Yes No
Course Title: _____ Course No: _____
I wish to pay by check: I wish to pay by credit card:
Check No: _____ We accept MasterCard, Visa, American Express & Discover
Cardholder's Name: _____
Credit Card Number: _____
Expiration Date: _____ Total Amount Charged: _____
(Non-Residents: Add \$5)

All charges will appear as **SCOPE** of your credit card statement.
Assume you have been accepted in the course unless notified otherwise.
No registration confirmations will be sent.

✂-----



SCOPE Adult and Continuing Education Hauppauge Registration Form Spring 2010

Last Name: _____ First Name: _____
Daytime Phone: _____ Email: _____
Address: _____ City: _____
Zip Code: _____ Are you a School District resident? Yes No
Course Title: _____ Course No: _____
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**SCOPE Adult and Continuing Education
Hauppauge Registration Form
Spring 2010**

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Daytime Phone: _____ Email: _____

Address: _____ City: _____

Zip Code: _____ Are you a School District resident? Yes No

Course Title: _____ Course No: _____

I wish to pay by check: I wish to pay by credit card:

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Credit Card Number: _____

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✂-----



**SCOPE Adult and Continuing Education
Hauppauge Registration Form
Spring 2010**

Last Name: _____ First Name: _____

Daytime Phone: _____ Email: _____

Address: _____ City: _____

Zip Code: _____ Are you a School District resident? Yes No

Course Title: _____ Course No: _____

I wish to pay by check: I wish to pay by credit card:

Check No: _____ We accept MasterCard, Visa, American Express & Discover

Cardholder's Name: _____

Credit Card Number: _____

Expiration Date: _____ Total Amount Charged: _____
(Non-Residents: Add \$5)

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Assume you have been accepted in the course unless notified otherwise.
No registration confirmations will be sent.

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Where is my class being held?

SCOPE holds classes in Hauppauge High, Middle and Elementary schools. Check your course listing for location and room number.

Hauppauge High School	Lincoln Boulevard Hauppauge, NY 11788
Hauppauge Middle School	600 Town Line Road Hauppauge, NY 11788
Whiporwil School Building	495 Hoffman Lane Hauppauge, NY 11788

Several courses will be held offsite. Offsite addresses appear with the course description.



Arts, Crafts & Cooking



HAS10-101	Crystal Beaded Heart Pendant	Cher Bedell-Lash
Learn to make a Swarovski crystal beaded heart using the right angle weave stitch. Finish your pendant with a sterling silver clasp. Many crystal colors to choose from – come see and create! Full color written instructions are included. Instructor will collect a \$25 materials fee at the first class.		
2 Tuesdays, April 27 & May 4, 7-9pm OFFSITE		
\$30		
HAS10-102	Peyote Zig-Zag Bracelet	Cher Bedell-Lash
This bracelet is a great place to start learning to weave. The peyote stitch is fun and easily mastered. Create a one-of-a-kind wearable piece of art. Three colors to choose from. Written instructions included. Instructor will collect a \$12 materials fee at the first class.		
2 Tuesdays, January 19 & 26, 7-9pm OFFSITE		
\$30		
HAS10-103	Tassel Necklace	Cher Bedell-Lash
Learn to build a bead pattern and make a tassel using a needle and thread. Many necklace styles and bead colors to choose from. Finish your necklace with a sterling silver clasp and a set of matching earrings. Instructor will collect a \$20-\$30 materials fee (depending on style chosen) at the first class.		
2 Tuesdays, February 2 & 9, 7-9pm OFFSITE		
\$30		
HAS10-104	Beaded Embroidery Heart	Cher Bedell-Lash
Learn to create a beaded heart pin or pendant using beaded embroidery techniques. Choose from shades of reds and purples. Instructor will collect a \$20 materials fee at the first class.		
3 Tuesdays, February 23, March 2 & 9, 7-9pm OFFSITE		
\$30		
HAS10-105	Figure 8 Necklace & Earrings with Turquoise Pendant	Cher Bedell-Lash
This is the perfect project for all levels of beading experience. Use simple weaving and bead stringing techniques to make this lovely ensemble. Instructor will collect a \$17.50 materials fee at the first class.		
2 Tuesdays, March 16 & 23, 7-9pm OFFSITE		
\$30		
HAS10-106	Freshwater Pearl Necklace and Earrings	Cher Bedell-Lash
Create an elegant fringed tassel necklace and earring set using freshwater pearls, Swarovski crystals and an assortment of Japanese and Czech seed beads. Artfully blended colors weave a wonderful coral tassel fringed stitch. Many colors to choose from. Instructor will collect a \$17.50 materials fee at the first class.		
3 Tuesdays, April 6, 13 & 20, 7-9pm OFFSITE		
\$30		
TUESDAY BEADING WITH CHER		
Courses HAS10-101 through HAS10-106		
Held OFFSITE at Studio 59		
59 Railroad Avenue		
Lake Ronkonkoma, NY 11779		
Call 631-588-5050 for directions.		

SCOPE REGISTRATION INFORMATION

- **PRE-REGISTRATION REQUIRED FOR ALL COURSES. NO WALK-INS ADMITTED.**
- **No registration will be accepted without payment. No cash payments accepted.**
- **NO REGISTRATION CONFIRMATIONS WILL BE SENT. Participants will be notified ONLY if a class is cancelled.**
- **REGISTER EARLY. Insufficient registrations result in course cancellations.**

WHO CAN REGISTER...

Residents - All persons 18 years of age or older who reside in the Hauppauge School District.

Non-Residents - All out-of-district residents pay an additional fee of \$5.00 per class.



ONLINE REGISTRATION!

Log onto SCOPEONLINE.US and click **PARENT/COMMUNITY SERVICES** on left. Then click **HAUPPAUGE SCHOOL DISTRICT** under **ADULT/CONTINUING EDUCATION**.

REGISTRATIONS ARE ALSO ACCEPTED BY MAIL AND FAX. Registrations are processed in order of receipt. Residents of the district will receive priority in all their district classes. **To register by mail**, please send a **separate registration form for each class** with check made payable to SCOPE Education Services. **Please copy registration form for additional enrollments.** **SCOPE ACCEPTS** American Express, Master Card, Visa & Discover. Credit card transactions will appear as SCOPE on billing statements.

PLEASE NOTE:

WITHDRAWAL FROM CLASSES FOR REFUNDS MUST BE RECEIVED AT LEAST ONE WEEK PRIOR TO COMMENCEMENT OF CLASSES – NO EXCEPTIONS.
PLEASE ALLOW 6-8 WEEKS FOR PROCESSING OF REFUNDS.
THERE IS A \$25.00 FEE FOR RETURNED CHECKS.

- Adult Education classes are cancelled when the school district is closed for weather or other safety and health concerns.
- There are **NO** Adult Education classes held on the following school district holidays:
 - **January 18**
 - **February 15 – 19**
 - **March 29 – April 6**
 - **May 28 – 31**
- All Adult Education classes that take place in GYMNASIUM spaces will be **closed** on **May 18** due to the District **BUDGET VOTE**.
- In other cases, SCOPE or the instructor will notify participants of cancellations.

INSUFFICIENT REGISTRATION - SCOPE reserves the right to modify course hours or sessions as needed to maintain self-sustaining guidelines (with the original fee). In such cases, all students will be informed of available options.

There is **NO SMOKING** permitted in Hauppauge Public School buildings or on school grounds.

MEDICAL CODING SPECIALIST – NON CREDIT

MEDICAL TERMINOLOGY

\$165

Foundation for all other medical training courses. 1000+ words and terms are defined by body systems. Words are pronounced through your computer speaker. The CD-ROM used also contains a comprehensive audio medical dictionary.

MEDICAL CODING

\$165

Prepares students for entry level jobs in a doctor's office or other medical facility and includes ICD-9-CM Coding, CPT Coding, Medicare Fraud & Abuse, and evaluation & Management. You will need access to an ICD-9-CM and CPT manual to use with this CD.

MEDICAL BILLING

\$165

Prepares students with entry-level accounting job skills necessary to work in a doctor's office or other medical facility. This course includes Front Office Management, Filing Part B CMS 1500, Filing Part A CMS 1450, All About Medicare, Medicare Billing Problems, Patient Record Keeping using Medisoft, Medicare as Secondary Payer, Medicare & Home Health, Medicare and Women's Health. Also included is a 28-chapter Advanced Claims Processing Manual with everything you ever wanted to know about starting your own medical billing business from home.

INTRODUCTION TO ICD-10-CM

\$165

This course is a compilation of information that has been published by various government, hospital, medical, and professional organizations regarding the introduction of ICD-10-CM on October 1, 2013. Use of an online ICD-10-Cm database helps the students get practice with the new codes. In addition, the entire alphabetical, tabular, and guidelines are available for the user to download in PDF format. The material in the six-week, 39-hour course is entirely self paced. Technical support is included but no instructor-led training is offered. Study material is available on a downloaded basis.

ADVANCED CODING - ICD9

\$165

This online course compiles and summarizes the official coding guidelines concerning the most common yet complex diagnosis coding issues. The Course is organized by major body system chapters, as found in the ICD-9-CM manual. Each chapter is organized by: 1) Issues, 2) Coding Clarification, 3) Physician Documentation Issues and 4) Coding Scenarios. Real-life coding problems illustrating the issues are presented with ICD-9-CM solutions.

ADVANCED CODING - CPT

\$165

This course is organized according to the sections in the CPT book. Frequently asked questions from real life situations are answered in an authoritative manner. This course provides advanced coding problems and solutions. The main emphasis is on Evaluation and Management and Surgery codes. A five-step outline is used to help you code the exercise/scenarios in the problems. Detailed medical history reports, including post operative reports, are provided from which CPT codes are determined.

ANATOMY & PHYSIOLOGY FOR THE MEDICAL OFFICE - PART ONE

\$165

This self-paced course presents the structure of organisms by body systems and analyzes the normal function of body organs. Topics include the five senses, the endocrine system, the blood, the heart and blood vessels, the lymphatic system, the respiratory system, the digestive system, metabolism, the urinary system and the reproductive system. Full color graphics and audio descriptions complement descriptive text material.

ANATOMY & PHYSIOLOGY FOR THE MEDICAL OFFICE - PART TWO

\$165

This self-paced course continues the study of body systems. Topics include the five senses, the endocrine system, the blood, the heart and blood vessels, the lymphatic system, the respiratory system, the digestive system, metabolism, the urinary system and the reproductive system. Full color graphics and audio descriptions complement descriptive text material.

AAPC AHIMA, AND AMBA CERTIFICATION EXAM REVIEW

\$165

This online course is designed to prepare students to take the Certified Professional Coder Examination-Hospital (administered by the American Academy of Professional Coder), the Certified Coding Associate exam (administered by the American Health Information Management Association) and the Certified Medical Reimbursement Specialist exam (administered by the American Medical Billing Association). Review topics include Medical Terminology, Human Anatomy, CPT Coding Guidelines, ICD-9-CM (Vol. 1-3), Diagnostic Coding, HCPCS Level 2, E/M coding, Anesthesia Coding, Surgical Coding, and Use of Modifiers. Students must have access to an e-mail account.

HAS10-107

Fondant Icing

The Baking Coach

This introductory course will teach you how to work with fondant icing, to create flowers, and have lots of fun. Your next holiday cake will be amazing! Instructor will collect a \$15 materials fee.

Tuesday, April 27: 6-7:30pm ♦ Hauppauge MS, rm C-23

\$30

HAS10-108

Royal Icing

The Baking Coach

This introductory course will teach you how to work with royal icing, to create flowers, leaves, carrots and other decorations and have lots of fun. Your next holiday cake will be amazing! Instructor will collect a \$15 materials fee.

Tuesday, April 27: 7:30-9pm ♦ Hauppauge MS, rm C-23

\$30

HAS10-109

Stained Glass for Beginners

Stella Castro

Learn the art of stained glass using the same copper foil techniques used by Tiffany. Choose from window pieces, jewelry boxes, mirrors and more. Students will furnish their own tools and glass. Instructor will provide sources where to obtain kits, tools and glass. Cost of a basic beginner kit is estimated at approximately \$80. Cost of glass will vary.

8 Tuesdays, 7-9pm: February 23, March 2, 9, 16, 23, April 13, 20 & 27 ♦ Hauppauge HS, rm 239

\$85

HAS10-110

Mehndi Art

Nayana Mehta

This course teaches the exquisite art of Mehndi application, large and small designs patterns in the Rajasthani, Arabic and Bridal styles. Join us to create small designs, motifs and murals and combine them to create larger and more complex designs. Applied with Henna, these designs are long lasting on your hands and legs. Surprise friends and family with beautiful temporary tattoos. Instructor will collect a \$15 materials fee at the first class.

8 Wednesdays, 7:30-9pm: March 24, April 7, 14, 21, 28, May 5, 12 & 19 ♦ Hauppauge HS, rm 239

\$85

HAS10-111

Basic Sewing

Josephine Serra

Go Green! Make your own shopping tote to avoid all those little plastic bags. You will create a pattern, use the sewing machine and take home your own tote! Bring thread, scissors, straight pins and durable fabric (two coordinating colors work well).

5 Thursdays, 6:30-8:30pm: March 4, 11, 18, 25 & April 8 ♦ Hauppauge MS, rm C-23

\$55

HAS10-112

Sewing Repair

Josephine Serra

Learn how to thread a needle, tie off a knot, sew on a button, mark and pin a hem, mend a hole or two, and shorten a sleeve. Bring a clean garment in need of some TLC to class, along with scissors, straight pins, hand sewing needle, thread and old buttons to class.

2 Thursdays, 6:30-8:30pm: April 15 & 22 ♦ Hauppauge MS, rm C-23

\$35

HAS10-113

Calligraphy

Joseph Socci

This class is for anyone who would like to learn the basic foundations of calligraphy as well as for those with previous experience. Beginners learn the basics, with emphasis on the ITALIC alphabet. The basic tools and techniques for professional hand calligraphy are covered. More experienced students are given more intricate alphabets to practice.

8 Mondays, 7:30-9:30pm: February 8, 22, March 1, 8, 15 & 22 ♦ Hauppauge HS, rm 234

\$70

HAS10-114	Drawing	Joseph Socci
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This class is for anyone who would like to learn the basic foundations of calligraphy as well as for those who have had previous experience. Beginners are taught the basics, with special emphasis on the ITALIC alphabet. The basic tools and techniques for professional hand calligraphy are covered. More experienced students are given more intricate alphabets to practice.

8 Tuesdays, 7:30-9:30pm: February 9, 23, March 2, 9, 16 & 23
♦ Hauppauge HS, rm 234 **\$70**

HAS10-115	Painting Acrylic, Oil and Watercolor	Joseph Socci
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This class is for students of all levels. Beginners learn the basics – color mixing, composition, shading; beginner watercolor students learn basic techniques – from ‘wet on wet’ to ‘dry brushing’, and the proper use of frisket to mask areas of the painting. Intermediate and advanced students are guided and instructed to perfect their techniques.

8 Wednesdays, 7:30-9:30pm: February 10, 24, March 3, 10, 17, 24, 13 & April 7♦ Hauppauge HS, rm 234 **\$70**

HAS10-116	The Art of Aromatherapy	Kathleen Werner
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Explore the world of Essential Oils and their profound impact on your personal health and well being. Aromatherapy is the science of treating human illness by treating the body, mind, and spirit with volatile essences of plants and flowers. Aromatherapy can help bring harmony, balance, and vibrant health into your life. Instructor will collect a \$5 materials fee at the class.

Thursday, March 11, 6:30-8:30pm ♦ Hauppauge HS, rm 234 **\$30**

HAS10-117	Making Perfumes Naturally with Essential Oils	Kathleen Werner
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Learn to make your own perfume using all natural essential oils that have a superior aroma to artificial perfumes. Explore the world of 100 percent pure, therapeutic grade essential oils. Individual essential oils will be sampled and discussed including medicinal properties, characteristics, contraindications and blending. Each participant will develop their own blend to take home. Instructor will collect a \$5 materials fee at the class.

Thursday, April 15, 6:30-8:30pm ♦ Hauppauge HS, rm 234 **\$30**



Computers



HAS10-201	Digital Photography – Camera & Computer	Edgar Bivens
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Get more out of your digital camera. Whether you have a compact digital camera or dSLR, you will be surprised at your camera’s features. Learn more about picture taking and composition. Make your pictures better using simple computer editing.

3 Mondays, 7-9pm: May 3, 10 & 17 ♦ Hauppauge HS, rm 241 **\$60**

PHILADELPHIA FLOWER SHOW PLUS....



Tuesday, March 2
TRS10-706



Join us for **Blooming Fun in Philadelphia!** Our first stop will be **Bartram’s Garden**, America’s oldest living botanical garden, a pastoral 18th century homestead surrounded by the urban bustle of Philadelphia. George Washington, Benjamin Franklin, and Thomas Jefferson have all been there – and now so will you. We will take part in a hands-on workshop entitled “The Art of Nature” where William Bartram’s unique illustrations of the natural serve as the inspiration. You will be lead through the artistic process to create your own beautiful souvenir watercolor drawing of specimens from the Bartram Collection. The floral-lined cliffs of Italy’s Amalfi Coast will serve as our next inspiration as we enjoy a three-course lunch at **Positano Coast** Restaurant in Philadelphia’s historic district. After lunch, we will visit the **Philadelphia Flower Show’s** magical displays. The theme **“Passport to the World”** will take us through a journey around foreign lands like India, Brazil and the Netherlands. Time is allotted to visit the Marketplace where you can find a variety of plants, flowers, floral decor and anything imaginable for your garden. We will leave Philadelphia around 6 pm.

Leave your car for the day!!! Luxury motorcoach will make two stops to pick up participants:

- **6 am: Park & Ride at Exit 52 of the Long Island Expressway**
- **6:45 am: Herricks Community Center: 999B Herricks Rd, New Hyde Park.**

\$95 per person
(includes bus transportation, 3-course lunch at Positano Coast Restaurant and entrance to the Flower Show.)

Online Vocational Courses

In Partnership with Dowling Institute

The following courses are offered by SCOPE Educations Services in cooperation with Dowling College. All of the courses listed below are taken over the internet. The courses consist of a combination course download and internet interaction. These are graded courses; certificates of completion are issued with a passing grade. Each course runs for a period of 11 weeks. You may purchase the course download at <http://www.dlearn.com/buynow.htm>. Coding courses require the download plus ICD9 and CPT manuals. The ICD9 manual costs approximately \$65-\$85 and the CPT manual costs approximately \$55-\$75. A list of sources will be supplied to purchase these manuals.

SPRING SEMESTER: March 22 – June 4 & June 7 – August 20, 2010.

Please register for these online courses at:

www.dowling.edu/dowlinginstitute

and follow the prompts for *MEDICAL CODING SPECIALIST*.

Students interested in registering for these courses should direct questions to Barbara Lewis at onlinecourses@comcast.net.

Registered students with course-related questions should complete the following online Support Request Form: <http://www.internetmedicalcoding.com/request.html>.

SCOPE goes to Broadway...

MEMPHIS, the Musical



Shubert Theatre
Wednesday, April 21
TRS10-704



From the underground dance clubs of the 1950s in Memphis, Tennessee, comes this Broadway musical hit of the year—inspired by actual events—with heart, soul, and energy to burn. Get ready to experience all the exuberance and the emotion...the beauty and the controversy...of a wondrous, defining time in our history.

Trip includes Orchestra seat to the new hit musical, *Memphis*, by luxury Motorcoach to NY City. Bus will bring us to the Theatre District where you will have lunch on your own.

Leave your car for the day!!! Luxury motorcoach will make two stops to pick up participants:

- 9:30 am: Park & Ride at Exit 52 of the Long Island Expressway
- 10:15 am: Herricks Community Center: 999B Herricks Rd, New Hyde Park.

\$130 per person
 (includes bus and orchestra seat to *Memphis*)

BILLY ELLIOT, the Musical



Imperial Theater
Saturday, May 15
TRS10-705

A fabulous Mother's day gift
 or family treat!!!!



Experience Billy's thrilling, inspiring story—"the most exciting musical of the decade." *Billy Elliot* was the 2009 Tony Award winner with 10 Tony Awards.

Trip includes a front mezzanine ticket to the hit musical, *Billy Elliot* by luxury Motorcoach to NY City. Bus will bring us to the Theatre District where you will have lunch on your own.

Leave your car for the day!!! Luxury motorcoach will make two stops to pick up participants:

- 9:30 am: Park & Ride at Exit 52 of the Long Island Expressway
- 10:15 am: Herricks Community Center, 999B Herricks Rd, New Hyde Park.

\$135 per person
 (includes bus and front mezzanine seat to *Billy Elliot*)

HAS10-202	Photoshop & Photoshop Elements	Edgar Bivens
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After taking pictures with your digital camera, let the power of Photoshop or Photoshop Elements get your pictures to look their best. Besides the simple editing techniques that can be used with these programs, their power is in the use of layers to transform your photos in ways you never imagined.

3 Tuesdays, 7-9pm: May 4, 11 & 18 ♦ Hauppauge HS, rm 241 \$60

HAS10-203	Introduction to Computers	Laura Dennis
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This course is for those with little or no computer experience who want a very basic, slow-paced, and hands-on approach to learning. Don't be afraid to use your computer – learn mouse control, selecting text, word wrap and computer terminology. Learn how to create, save and print documents; draw lines and shapes; and insert ClipArt, WordArt, pictures and borders into documents. Search the Internet and get an overview of email.

10 Tuesdays, 6:30-8pm: March 2, 9, 16, 23, April 13, 20, 27, May 4, 11 & 18 ♦ Hauppauge HS, rm 243 \$80

HAS10-204	Microsoft Word 2003	Laura Dennis
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This course covers it ALL! Learn how to set margins and tabs, change defaults, print and save documents, create envelopes and labels, insert page numbers, cut/copy/paste, insert pictures, ClipArt and WordArt, toolbar options and customization, document recovery, mail merge, AutoText and AutoCorrect, borders and shading, find/replace/go to features, tables, sorting, spelling/grammar, textboxes, headers and footers, Format Painter, highlighter pen, watermarks, bullets and numbering, footnotes/endnotes and drawing. Students must have basic computer skills.

10 Tuesdays, 8-10pm: March 2, 9, 16, 23, April 13, 20, 27, May 4, 11 & 18 ♦ Hauppauge HS, rm 243 \$80

HAS10-205	Make Money Selling Items on eBay	Dina Elardo
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Turn household items into cash by selling on eBay, one of the nation's largest online auction houses. Learn all the steps required to list and sell items on eBay including:

- | | |
|-------------------------|--|
| • Authorization setup | • Uploading photographs |
| • Pricing | • What to include in your item's description |
| • Settling your auction | • Correspondence |
| • Shipping arrangements | • And more! |

This course includes a take home, step-by-step guide covering class topics and a sample auction from beginning to end. This course is a lecture series. No computers will be used.

Wednesday, March 3: 7-10pm ♦ Hauppauge HS, rm 265 \$55

HAS10-206	Digital Photography with PhotoShop	Susann Gude
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Learn how to take your own photographs to the next step. This class focuses on retouching the face, eyes and other enhancements using Adobe Photoshop. Equipment choices, digital and traditional cameras, computers, external hard drives and other tools will be discussed. Bring your own laptop and camera for hands-on instruction. Learn file management and how to order photos over the internet. Painter, Lab prints, Simple Photo (Preview and I-Photo, Mac compatible) programs will be introduced. Load Adobe Photoshop or Adobe Elements on your laptop or use the school's computers. Work on your own images—please bring focused and well-exposed photos. A critique of your photos and digital enhancements made in class will be a valuable learning tool.

3 Thursdays, 7-9pm: May 6, 13 & 20 ♦ Hauppauge HS, rm 241 \$65

HAS10-513	Guitar	Robert Watts
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Whether seeking to learn a new instrument or further your playing ability, come join us for an enjoyable musical experience on one of the most popular instruments of the day...the guitar! No previous experience needed! Students who have previously taken this course are encouraged to return to further their studies. You will receive the individual instruction needed to advance your musical ability. Principles such as melody (single notes), harmony (chords) and rhythm (timing) are covered. The instructor, an experienced teacher and performer, will present the guitar in a variety of 'stylistic settings' including rock, jazz, blues and classical. **Students are required to bring their instruments to class.**

10 Wednesdays, 8:30-10pm: March 3, 10, 17, 24, April 7, 14, 21, 28, May 5 & 12 ♦ Hauppauge HS, rm 194 **\$95**



Food for the Mind....



HAS10-601	The Magic in YOU	Joseph Fallarino
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You are not only unique, you are magical. The "Magic in You" is a "body, mind, and heart" program that enables you to discover the magic that is within you and transform every area of your life – your career, your finances, your relationships, your health and fitness. This seminar will only give you new and proven ways to achieve your goals, it will also revitalize you by giving you the energy, confidence, and self esteem to excel.

Thursday, April 15, 7-10pm ♦ Hauppauge HS, rm 211 **\$30**

HAS10-602	Pausing at the Crossroads	Valerie Sandler
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In all passages of life, we reach a crossroad where we come face to face with the unknown. Do we take a new, decisive direction or is it a place for parting with our old ways? The crossroad isn't the end; it is merely a pause and an invitation to go on. The way there may have been long and rough but a fresh crossroad affords the opportunity to choose a new path. Here's your chance to name the essential elements of a life well lived – the silly and the serious – and to practice weaving these elements into a life map that lights the way past the intersection.

3 Wednesdays, 7-9pm: May 6, 13 & 20 ♦ Hauppauge HS, rm 207 **\$45**

HAS10-603	Civil War Soldier Life	Gary Tameling
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The sesquicentennial anniversary of the American Civil War begins in April 2011. New discoveries and new sources of knowledge catapulted interest in the War to perhaps an all-time high. This course will attempt to give you a TASTE of what it was like to be a soldier in the armies of the United States of America, which will include an outdoor drill in linear combat, weather permitting. Dress for a mild to moderate activity level. Instructor will collect a \$6 materials fee at the first class.

2 Thursdays, 6-8:15pm: June 3 & 10 ♦ Hauppauge HS, rm 207 **\$40**

HAS10-307	Interviewing Skills	Christina Clayton
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Stand out in a crowd! Learn techniques that will turn your nervousness into confidence! Learn how to answer those daunting interview questions. A good resume may get you to the job but a great interview will get you IN the job! You only have one time to make a first impression! Course includes discussion, hints and hand out materials to increase your interview abilities and chances of landing the job. Mock interviews will help you practice the skills you've learned. Be sure to bring a copy of your resume.

Monday & Thursday, March 29 & April 1: 7-9pm
♦ Hauppauge HS, rm 265 **\$30**

HAS10-308	Notary Public Training	Dina Elardo
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Stand out among the competition! Add a new certification to your resume and become an asset to your company by enhancing your credentials! All companies need to have documents notarized. This course teaches the legal terminology, concepts and clauses contained in the framework of the NYS Notary Public Exam. Bring a pen and/or highlighter. Commissioned notaries are welcome to attend.

Monday, March 1: 7-10pm ♦ Hauppauge HS, rm 260 **\$55**

HAS10-309	Notary Signing Agent	Dina Elardo
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Discover a rewarding career as a Notary Signing Agent in the Lending Industry! Be your own boss! This course is designed to equip you with the essential skill needed to properly perform Loan Document Signings. Topics include: lending process, loan types, document identification and preparation, Signing Agent process, lender lingo, identifying individuals, current industry trends, and how to find work. Pre-requisite: A Commissioned NYS Notary Public or completion of a Notary Public Training Course.

Tuesday, March 2: 7-9pm ♦ Hauppauge HS, rm 260 **\$70**

HAS10-310	Divorce... Understanding the Financial Issues	Karen Godfrey & Michael McCrain
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Discover how to protect yourself financially before, during, and after a divorce and the essential financial issues for every stage of divorce. Topics include key tax considerations; financial consequences in divorce settlements; child support; Spousal support and maintenance; splitting retirement plans – IRA, pensions, 401K, 403B, 457; marital versus separate property; and property valuation including business valuations.

Wednesday, May 19, 7-9pm ♦ Hauppauge HS, rm 256 **\$30**

HAS10-311	Worried About Your Job? Don't Panic...	William Kaufman
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Are layoffs looming large in your place of work? Have you been recently laid off? Don't panic! Join us to discuss your options for pension and 401K transfers into a personal retirement account and emergency fund. Learn how you might access funds without tax penalties. Avoid common mistakes. Understanding Roth IRA and lump sum distributions will ease your worries in times of professional uncertainty.

Tuesday, April 20: 7-9pm ♦ Hauppauge HS, rm 256 **\$30**

HAS10-312	Financial Fitness Preparedness	Ronald Steiger
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Do you know what important documents are needed in a crisis and where they are? This course will help organize your essential financial paperwork. Prepare an emergency master list to serve you and your family should tragedy strike.

Tuesday, March 23: 7-9pm ♦ Hauppauge HS, rm 256 **\$30**

HAS10-313	Purchasing Foreclosed Properties	Rory Licata
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Buying a foreclosure can offer both great rewards and certain risks. This session is designed to educate you about the risks and how to avoid them. Learn the different sources of foreclosures, the three stages of foreclosed properties, the risks associated with each stage, and the very best techniques to maximize your profit. Investigate the deals, how to successfully bid at auctions, and get an in-depth look at the closing process and how it differs from a conventional purchase.

Thursday, April 8, 7-9pm ♦ Hauppauge HS, rm 264 \$30

HAS10-314	The NEW Retirement	Thomas Williams
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Learn how retirement in the future differs from retirement in the past...the changing landscape, the impact of economic and market trends, the outlook for Social Security, how much you can expect to spend on health care, and the effects of taxes and inflation on your retirement portfolio. Discover five things you can do to take control of your financial future and how your investing "personality" can affect your financial decisions.

Wednesday, May 19: 7-9pm ♦ Hauppauge HS, rm 258 \$30

HAS10-315	Getting Paid to Talk	Voice Coaches
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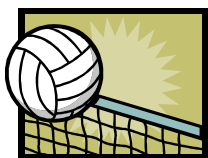
Make money with your voice. This class will explore all aspects of voice-over work for television, film, radio, audio books, documentaries and the internet in your area. Participants will even have a chance to record a commercial script under the direction of our Voicecoaches.com producer!

Thursday, February 4: 6:30-9pm ♦ Hauppauge HS, rm 265 \$30

HAS10-316	Live Debt Free	Robert Zambito
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Get completely out of debt – including your mortgage! Owe nothing to anyone! This workshop is designed for those who want to live a stress-free, debt-free lifestyle. Learn specific, powerful and time-proven strategies that work every single time! Bring a list of your debt (for your viewing only) with balances and monthly payments as well as a calculator. FREE private consultation available after workshop.

Thursday, March 11: 7-10pm ♦ Hauppauge HS, rm 265 \$30



Physical Fitness, Sports and Dance



HAS10-401	Tennis for Beginners	Bob Burke
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Basic tennis instruction: forehand, backhand and ground strokes; serve; the lob; volley and drop shots; single and double strategy; net play and actual play. Bring a tennis racket.

4 Saturdays, 12-2pm: May 1, 8, 15 & 22 ♦ Hauppauge HS Tennis Courts \$50

HAS10-402	Body Sculpting	Elizabeth Faust
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This is pumping iron on the lighter side. We use low weights with high reps at a low impact cardio beat. This class is fun and challenging, and most of all very effective. It's as close to one-on-one personal training as you can get! Bring your 3, 4, or 5 lb. set of dumbbells, a mat and some water...and let's get started!!

8 Tuesdays, 7-8pm: March 16, 23, April 6, 13, 20, 27, May 4 & 11 ♦ Hauppauge MS Auxiliary Gym \$80

	Dog Obedience – Beginner & Advanced	Christine Stayton
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Train your puppy to be a well-behaved member of your family. Your dog will learn to walk on a leash without pulling, stop jumping on people, behave in the presence of guests, come to you when called, stay on command and respond to other commands. All training will be done on leash. Dogs must be over 5 months of age. All dogs MUST show proof of rabies vaccine. Only one handler is permitted for each dog. Registrants must be 17 or older. **NOTE: NO dogs the first class please.**

HAS10-507 – Beginner: 7 Thursdays, 7:30-8:30pm: April 8, 15, 22, 29, May 6, 13 & 20 ♦ Whiporwil Gym \$90

HAS10-508 – Advanced: 7 Thursdays, 8:30-9:30pm: April 8, 15, 22, 29, May 6, 13 & 20 ♦ Whiporwil Gym \$90

SES10-509	Get Your Documentary Made, Broadcasted and Distributed	Steven Taub
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This course is hosted by Emmy nominated Producer/Director, Steven Taub, who will immerse you in the process to get your documentary film made. Topics discussed are:

- Pre-production planning
- Writing an effective treatment
- Non-profit status – 501(c)3
- Raising funds
- Foundations – how they work
- Essential networking opportunities
- Budget & production planning
- Participant releases
- Production formats
- Celebrity participation
- PBS market and other broadcasters
- Selling your show
- Film festivals
- Effective bullet sheet/cover letter prep
- DVD sleeve design
- Publicity & Distribution

2 Tuesdays, 7-8:30pm: March 16 & 23 ♦ Hauppauge HS, rm 265 \$45

HAS10-510	A Better Night's Sleep	Janine Thomson
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Join us for an informative evening exploring the holistic approach to a better night's sleep. Learn techniques to quiet your mind and relax your body, allowing you to wake up in the morning, refreshed and ready to start a new day.

Wednesday, April 14: 7:30-8:30pm ♦ Hauppauge HS, rm 209 \$30

HAS10-511	Stress Reduction	Janine Thomson
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Learn time-tested, easy stress reduction techniques for dealing with life's stresses. With minor modifications, you can teach them to your children, no matter their age. Give this gift to yourself and your loved ones – it can help throughout your lives.

Tuesday, May 4: 7:30-8:30pm ♦ Hauppauge HS, rm 261 \$30

HAS10-512	Piano	Robert Watts
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This course is for both beginners and those who have studied before. No previous training is necessary! Students who have previously taken this course or those who have a basic knowledge of piano are encouraged to return to further their studies. Fundamentals of music and piano technique will be explored. You will receive the individual instruction needed to advance your musical ability.

10 Wednesdays, 7-8:30pm: March 3, 10, 17, 24, April 7, 14, 21, 28, May 5 & 12 ♦ Hauppauge HS, rm 194 \$95

HAS10-502	Defensive Driving	Christina Clayton
INSURANCE AND POINT REDUCTION PROGRAM, sponsored by Empire Safety Council, will reduce your auto liability and collision insurance 10% per year for 3 years and will remove up to 4 points from your driving record. Course may be taken every 18 months to remove points. All drivers are eligible regardless of age, violation or accident record. Fee includes all course materials and DMV certificate.		
Tuesday & Wednesday, March 30 & 31: 6:30-9:30pm		
♦ Hauppauge HS, rm 260		
\$45		

HAS10-503	Community CPR Adult, Child & Infant	First Aid Depot
This course is ideally suited for business people, adult and childcare workers, family members, babysitters, PTA groups and first aid teams. Learn to recognize an emergency, assess the conscious and unconscious victim, CPR, heart disease prevention, rescue breathing, choking emergencies and so much more. Students completing the course receive an American Red Cross Community CPR Card valid for one year. All materials, including text book, will be provided.		
Monday, May 24: 7-9pm ♦ Hauppauge HS, rm 258		
\$70		

HAS10-504	First Aid	First Aid Depot
This course is ideally suited for business people, adult and childcare workers, first aid teams and social clubs. You will learn how to recognize an emergency, assess the conscious and unconscious victim, bleeding control, blood borne pathogens, burns, fractures and splinting, sudden illness, shock, environmental emergencies and so much more. Students who complete the course will receive an American Red Cross Community CPR Card valid for three years. All materials, including text book, will be provided.		
Thursday, June 3: 7-9pm ♦ Hauppauge HS, rm 258		
\$70		

HAS10-505	Psychic Tell-It Night	Lois Martin
Join a noted international professional psychic numerologist for a 'number-full' evening of adventure. We all possess our own identity and unique characteristics, and by simply becoming aware of this much-needed spiritual approach, it becomes an easy, practical way of opening communication to our higher self. Numerology is the key – all you need is an understanding of the spelling of your name and date of birth. This will be an entertaining and enlightening evening for the curious at heart. Psychic spot readings will be offered voluntarily and for entertainment purposes.		
Thursday, April 22, 6:30-9:30pm ♦ Hauppauge HS, rm 264		
\$30		

HAS10-506	Interior Design	Susan Matthews
This class presents an overview of designing a residential interior. Topics discussed include the elements of design; analyzing spaces; color and fabric selection; choosing the right lighting; window treatments; furniture styles and selection; using treasured possessions and other accessories to reflect the personality of the client. Bring pictures from magazines (or photos) of styles, colors, fabrics, etc., to be incorporated into your design. Instructor will collect a \$10 materials fee at the first class.		
5 Mondays, 7-9pm: February 22, March 1, 8, 15 & 22		
♦ Hauppauge HS, rm 264		
\$90		

	Fluid Power Fitness	Cathleen Deutscher
Fluid Power produces optimum strength in concert with long, lean muscles and a fuller range of motion. This dynamic class fuses elements of pilates, yoga, dance and strength training to burn fat, tighten and tone the entire body and promote a relaxed and balanced state of being. It is designed for absolute beginners and seasoned athletes. All levels and backgrounds will see remarkable results! Teens 16 and older are welcome. SCOPE students may only register for <u>ONE</u> of the three courses listed. This course is held <u>offsite</u> at Fluid Power Fitness : 14 South Main St. Sayville, 2nd floor.		
HAS10-403: 8 Wednesdays, 7:30-8:30am: March 3, 10, 17, 24, April 7, 14, 21 & 28 ♦ OFFSITE		
\$65		
HAS10-404: 8 Wednesdays, 9-10am: March 3, 10, 17, 24, April 7, 14, 21 & 28 ♦ OFFSITE		
\$65		
HAS10-405: 8 Saturdays, 8:30-9:30am: March 6, 13, 20, 27, April 10, 17, 24, & 31 ♦ OFFSITE		
\$65		

HAS10-406	Personal Watercraft & Boating Safety	Tom Perricone
This is an approved US Coast Guard & National Association of State Boating Law Administrator's course for all boaters. <u>Anyone operating a personal watercraft is required to complete this course.</u> It is intended to provide a comprehensive yet basic source of knowledge necessary to acquaint you with safe and legal boating practices in NY State. This course meets the requirements mandated for personal watercraft operator. A written test will be administered at the end of the final class, and a passing grade must be achieved in order to obtain certification. Students must attend BOTH sessions. Course completion for adults satisfies insurance reduction requirements. Upon completion, students are provided with a temporary NYS certificate. Students are responsible for the \$10 fee paid directly to NYS Parks for the permanent certificate. Bring a pen, a pencil and a highlighter to class.		
2 Wednesdays, 6-10pm: March 3 & 10 ♦ Hauppauge HS, rm 260		
\$75		

DANCING with TOUCH DANCE STUDIOS		
\$85 each		
Register for both classes for \$155		
HAS10-407	Smooth Ballroom	Touch Dance
Learn all the right moves, whether you are a beginner, intermediate or advanced dancer. Focus is on lead and follow. Partners are not required. The dances are Argentine tango, tango waltz, fox trot, milonga, Peabody, polka, quick step, American tango, American waltz and Viennese waltz. Partners are not required. Have fun and be smooth!		
8 Tuesdays, 6:30-7:30pm: February 23, March 2, 9, 16, 23, April 13, 20 & 27 ♦ Hauppauge HS Commons		
\$85		
HAS10-408	Latin & Disco	Touch Dance
Learn all the right moves, whether you are a beginner, intermediate or advanced dancer. Focus is on lead and follow. Partners are not required. The dances are bachata, bolero, cha-cha, cumbia, mambo, meringue. Paso-doble, rumba, samba, salsa, disco hustle, East Coast Swing, West Coast Swing, slow dancing, country western, line dancing, freestyle. Partners not required. Join the party and learn to dance!!		
8 Tuesdays, 7:30-8:30pm: February 23, March 2, 9, 16, 23, April 13, 20 & 27 ♦ Hauppauge HS Commons		
\$85		

HAS10-409	Butt and Gut Busters	Sharon Friedman-Belser
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Get in shape for the summer! This is an intense workout designed to sculpt and tone your mid-section. For motivation, just imagine your body LONG, LEAN and STRONG. Hope to see you Tuesday nights for a fun, upbeat and inspiring Butt and Gut workout! Bring light hand weights, mat and water.

8 Tuesdays, 7-7:30pm: March 16, 23, April 6, 13, 20, 27, May 4 & 11
♦ Hauppauge MS Main Gym **\$35**

HAS10-410	Body Toning & Mat Pilates	Sharon Friedman-Belser
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This course explores fundamental Mat Pilates exercises to improve muscle strength, definition and flexibility with an emphasis on body conditioning, breathing, relaxation and concentration. All levels are welcome! Bring light hand weights, mat and water.

8 Tuesdays, 7:30-8:30pm: March 16, 23, April 6, 13, 20, 27, May 4 & 11
♦ Hauppauge MS Main Gym **\$65**

	Zumba!!!	Amy Faicco
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Experience the LATEST fitness craze! Part dance, part cardio fitness class, Zumba! works almost every muscle in your body. It is exercise in disguise! Zumba! combines fast and slow rhythms moving to Latin and other international music. The simple, energizing routines will tone and sculpt your body while burning fat and calories. No coordination required. Be sure to bring water, wear comfortable clothes and sneakers.

HAS10-411: 8 Mondays, 6:30-7:30pm: March 15, 22, April 12, 19, 26, May 3, 10 & 17
♦ Whiporwil Gym **\$60**

HAS10-412: 8 Wednesdays, 8-9pm: March 17, 24, April 7, 14, 21, 28, May 5 & 12
♦ Whiporwil Gym **\$60**

HAS10-413	Zumba! Toning	Amy Faicco
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The "NEW" Zumba! Toning program is designed to offer a safe, yet effective total body toning workout. This class is open to everyone, no previous dance or ZUMBA! class experience necessary. A super calorie burning and strength building class!! It is an exciting Latin inspired "dance and tone" program. Zumba! Toning blends body-sculpting techniques and specific Zumba! moves into one high energy strength-training class. Zumba! Toning is fun, challenging and effective. Zumba! Toning provides a new avenue to weighted activity. Bring a set of 2 or 3 lb hand weights.

8 Thursdays, 8:15-9:15: March 18, 25, April 8, 15, 22, 29, May 6 & 13
♦ Hauppauge MS Main Gym **\$65**

	Yoga Body Sculpt	Krista Militello
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Get fit building heat through vigorous flowing yoga poses and core abdominal work. In each class, we will focus on different muscle groups to build strength and stamina necessary for challenging yoga poses. All poses will be demonstrated in both modified and advanced series. Bring a thick yoga mat, block and water; wear comfortable clothes.

HAS10-414: 10 Mondays, 7-8:30pm: March 15, 22, April 12, 19, 26, May 3, 10, 17, 24 & June 7
♦ Hauppauge MS Auxiliary Gym **\$70**

HAS10-415: 10 Thursdays, 7-8:30pm: March 18, 25, April 8, 15, 22, 29, May 6, 13, 20 & June 3
♦ Hauppauge MS Auxiliary Gym **\$70**

HAS10-416	Paddleball – Advanced	Ed Hand
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This course is for advanced paddleball players seeking competitive play.

8 Wednesdays, 7-9pm: March 17, 24, April 7, 14, 21, 28, May 5 & 12
♦ Hauppauge HS Auxiliary Gym **\$70**

HAS10-417	Martial Arts Exercises	Donald Mosie
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Get in shape with exercises used by martial artists – without the contact or impact! These exercises are great for the novice who wants to get in shape and for mobile seniors. No running required. Please wear loose, comfortable clothes.

8 Mondays, 7-8:30pm: March 15, 22, April 12, 19, 20, 27, May 3 & 10
♦ Hauppauge MS Main Gym **\$65**

HAS10-418	Men's Basketball	Steven Schmidt
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Exercise and improve your basketball skills. This class will provide an opportunity to maintain a desirable level of physical fitness while participating in informal, half-court basketball games. You are advised to check with your physician before participating in this course if you have any doubt about your physical condition.

11 Wednesdays, 7-9:30pm: March 17, 24, April 7, 14, 21, 28, May 5, 12, 26, June 2 & 9
♦ Hauppauge MS Main Gym **\$65**

HAS10-419	Volleyball	Debbie Sutton
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Sign up for a fun and competitive evening of volleyball for intermediate to advanced players, organized in tournament style of play. Gym clothes are required.

8 Tuesdays, 7:30-9pm: March 16, 23, April 6, 13, 20, 27, May 4 & 11
♦ Hauppauge HS Main Gym **\$50**

	Hatha Yoga for All Levels	Grace Welch
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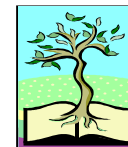
Hatha Yoga is the practice of postures or asanas. It has long been regarded as an effective way of relieving stress, curing physical ills, achieving personal equilibrium, developing self-awareness and discipline. Two classes are being offered – early class AND later class will both offer BEGINNER & INTERMEDIATE. Those who have been studying with me for years are encouraged to join the later class, so that we can move more quickly through the asanas; otherwise, as you all know, we have to start from square one with the breathing! Bring a yoga mat, wear comfortable clothes, and refrain from eating 2 hours prior to class.

HAS10-420: 8 Tuesdays, 6-7:30pm: March 16, 23, April 6, 13, 20, 27, May 4 & 11
♦ Hauppauge MS Auxiliary Gym **\$60**

HAS10-421: 8 Tuesdays, 7:30-9pm: March 16, 23, April 6, 13, 20, 27, May 4 & 11
♦ Hauppauge MS Auxiliary Gym **\$60**



Special Interests



HAS10-501	American Red Cross Babysitting Training	Claudine Campanelli
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Designed for 11- to 15-year olds, the Babysitter's Training will teach you to care for children and infants; keep the children you watch safe; handle emergencies such as injuries, illnesses and household accidents; problem solve; and write resumes and interview for jobs. Complete this course in just two evenings – begin babysitting the next! Fee includes participant manuals, resources and the American Red Cross certificate.

Monday & Tuesday, May 24 & 25: 6-9pm
♦ Hauppauge HS, rm 260 **\$50**